

## **B/2 BUSINESS/VISIT/CONFERENCE/SEMINAR VISA**

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1.	Fill Online Application Form (Mandatory to fill the applicants email id & mobile #) Attach 2 Photographs (Size 5.5 cm X 5.5 cm) with light background
2.	The travel document should be valid for at least 6 months (recommended 09 months) Passport must have at least 2 blank pages
3.	Must submit ALL <b>PASSPORTS</b> that you hold (including current/old/cancelled/expired/ special)
4.	Must enclose the following documents: -  a) Approval letter from the place of work stating purpose and duration of stay (signed by the authorized signatory) b) Invitation letter in English (signed by the authorized signatory) stating purpose of visit/duration of stay <b>Must</b> mention the invitee details (name & contact no.) c) Personal bank A/c statement for the last 4 months d) If the applicant has a business account, please also attach a copy of that account (for last 4 months) and a copy of <b>PAN Card</b> for the company e) Salary slip for the last 4 months f) Travel/Medical insurance for duration of stay g) Travel ticket –Booking (NOT CONFIRMED TICKET) h) Photocopy of Aadhaar card (National ID)

### **IMPORTANT REMARKS**

1. If the applicant has entry /exit stamp for any one of the following countries with the valid visas (in the last 3 years from the date of submission of application): USA/ Canada/ Schengen/ Australia.  
In addition, if the applicant has the visa/s of visiting country that has been used (Entry/ Exit stamp) in past 3 years from the date of submission of application.  
Then bank statement/ Flight ticket /salary slip - NOT required
2. Attach one set of photocopy of all the documents as mentioned above including the photocopy of valid visas to USA/Canada/Schengen/Australia (Only A4 size and not in back to back format)
3. IN CASE OF MINOR ACCOMPANYING PARENTS: -
  - a) Need original Birth Certificate with Apostille (attested by MEA).

4. Embassy may ask for additional documents or request for personal appearance at the Embassy.